

TEACHER AND COUNSELOR RECOMMENDATIONS

Colleges look to recommendation letters to see applicants from different perspectives — to get to know them better and identify what makes them unique.

Counselors can show an applicant within the context of their school community. They can address a student's academic achievements, personal interests and goals.

Teachers write from the vantage point of the classroom. They can provide a view of an applicant's intellectual curiosity, creative thought, and work habits.

Other recommender's help illustrate an applicant's interests and pursuits outside of school. They can show how an applicant works in a team, how they contribute to their community, what creative hobbies they're pursuing, and more.

Submitting forms in the Common App is simple, but before you begin, all required questions (marked with a red asterisk) must be complete.

Once you've answered them, select the "Review and Submit" button. First you're asked to review your form. Once submitted, it cannot be modified in any way so make sure all the information is correct.

If the form looks correct, select the affirmations and then select the "Submit" button.

Important note: The Common App Recommender system is a one-and-done process. That means that once you submit a form, it's sent to all the colleges you're assigned to. That's why it's important not to customize your forms for a specific institution.

Transfer recommendations: The first time you submit a recommendation for a student you'll be asked if you want to reuse that form. This means any incomplete or future requests will automatically be submitted for you using the information in this recommendation. Because of that, please note you will not be able to review or edit these submissions.

Source: www.CommonApp.org